

JOINT APPRENTICE AND TRAINING COMMITTEE



N.E.C.A.
SPRINGFIELD, ILLINOIS
DIVISION

I. B.E.W.
LOCAL UNION No. 193
AFL-CIO



TELEPHONE 544-3479



OFFICE -SCHOOL — 3150 WIDE TRACK DRIVE, SPRINGFIELD, ILLINOIS 62703

The NECA-IBEW 193 JATC is now accepting applications for part-time instructor.

Minimum Qualifications

- Inside Journeyman Wireman Status
- Good interpersonal communication skills
- Desire to mold inexperienced students into qualified, well-trained, skilled craftsmen.
- Intermediate computer skills
- Have a positive attitude towards both the IBEW and NECA.

Job Description For A NECA-IBEW 193 JATC Apprentice Instructor

The following tasks are some, but **not** all of the duties and responsibilities of an apprenticeship instructor.

- Teaching Apprentice class 1-2 nights per week, late August through May, at the Training Center or through electronic media.
- Teach hands-on lessons in the lab area. Also, development of additional labs as new curriculum or technology become available.
- Develop a syllabus/lesson plan for the school year to track progression of required curriculum.
- Be available as necessary to assist students who require help or to answer questions and clarify lessons.
- Become proficient in using the ETA's Pro Tech Skills Institute (PTSI) software.
- Administer written or online tests, grade tests according to ETA guidelines, and submit tests to Training Director for record keeping.
- Supervision of any off-site projects that are required apprenticeship training.
- The apprentice instructor as determined by the JATC may teach journeyman level classes.
- Must support all rules, regulations, and policies of the JATC and enforcement of them to all apprentices equally.
- Attend instructor training for certifications and updates as necessary, such as NTI - (National Training Institute) in Ann Arbor MI. or as determined by the Training Director and/or the JATC.

Please contact Scott Hill – Training Director, If you would like to be considered for this position. NECA-IBEW 193 JATC, 3150 Wide Track Dr. 62703. (217)-544-3479 ext. 229. You may also email resumes to: sparky193@comcast.net . Resumes will be accepted until Friday June 14, 2024.